

City of Rehoboth Beach
 Rental Housing Inspections Program
 ANNUAL SAFETY CERTIFICATION FOR RENTAL LICENSE APPLICATION

PROPERTY ADDRESS (PRINT)		
NUMBER OF BEDROOMS:	SELF - INSPECTION DATE:	
RENTAL TYPE:	<input type="checkbox"/> Single Family <input type="checkbox"/> Multi family <input type="checkbox"/> Apartment / Condo <input type="checkbox"/> Efficiency Apartment	GARAGE APARTMENT OR OTHER ADDITIONAL DWELLING ON PROPERTY. <input type="checkbox"/> YES – TYPE: _____ <input type="checkbox"/> NO
<p>Owners of rental housing properties must certify each rental housing dwelling/unit on the property every licensure year. If you prefer the City to perform an inspection in lieu of submitting this safety certification, please contact Building & Licensing at 302-227-4504 to schedule.</p> <p>Self- Safety Certification requires the following:</p> <ul style="list-style-type: none"> Inspect each rental housing dwelling / unit on the property for compliance with requirements. Immediately make any repairs to the rental housing dwelling / unit in order to achieve compliance with the requirements highlighted in yellow on the checklist. The Items not highlighted are recommended, however will not be required for self safety certification until the 2017 licensure year. Upon completion of the safety certification, maintain a copy on file and submit the Safety Certification Packet with signed statement of attestation to the City of Rehoboth Beach Building and Licensing Department. 		
SIGNER'S NAME: (PRINT)	<input type="checkbox"/> OWNER <input type="checkbox"/> OWNER'S REPRESENTATIVE	SIGNATURE:
SIGNER'S ADDRESS:		
CITY:	STATE:	ZIPCODE:
TELEPHONE:	E-MAIL:	

PLEASE MAIL THE COMPLETED SAFETY-CERTIFICATION PACKET TO:

City of Rehoboth Beach
 Building and Licensing Department
 306 Rehoboth Ave.
 Rehoboth Beach, DE 19971

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ITEMS	YES	NO (If no, explain)	N/A
Exterior Property Areas			
Exterior property areas maintained in a clean and safe condition			
Sidewalks, walkways, and driveways are in good repair			
Exterior areas including sidewalk free from weeds and plant overgrowth in excess of 10 Inches. Landscaping maintained			
Address Numbers are plainly legible, minimum 4 inches in height, contrast with their background and visible from the street			
Garage and other accessory structures in good condition and maintained			
Exterior Dwelling			
Exterior surfaces are free from deterioration, Painted surfaces are properly maintained			
Roofs are in good repair, gutters & downspouts are not clogged			
Stairs, decks, guardrails and handrails are in good condition with no rotting material			
All Exterior lighting is in working order (entryway, landscaping, etc)			
Entry doors are equipped with a dead bolt lock designed to be readily opened from the interior without the need for keys, special knowledge or effort and have a minimum lock throw of 1 Inch			
All exterior and sliding glass doors open, shut & secure properly			
Interior Dwelling			
Interior surfaces are maintained free from dirt, mold, stains, holes, cracked/peeling paint or other defective surface conditions			
Bathroom exhaust fan operational and exhaust to exterior (if equipped)			
Interior doors in place, properly working, with correct hardware			
GFCI receptacles installed in all bathrooms and all kitchen receptacles servicing countertop surfaces			
All habitable areas have at least two separate and remote electrical receptacles, each bathroom shall contain at least one receptacle			

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ITEMS	YES	NO (If no, explain)	DOES NOT APPLY
Interior Dwelling (Continued)			
All windows open as designed and properly lock/latch			
All appliances are in working order			
HVAC system operational and serviced per manufacturer recommendations			
Water heater in working condition with relief valve discharge pipe installed			
Fire & Life Safety			
Smoke detectors are installed in the hallways and in each bedroom/sleeping room			
All smoke detectors are in working order and inspected bi-annually. Damaged or missing smoke detectors replaced in-kind and as designed			
Emergency escape openings maintained in accordance with the building code in effect at the time of construction			
Egress doors readily opened from the interior without the need for keys, special knowledge, special knowledge or effort			
Apartments/Condominiums – Exterior doors leading to a common hallway are equipped with a door closing device capable to have the force to bring the door to a fully closed position upon being released after opening			
Miscellaneous			
Rental property meets City of Rehoboth Beach zoning code for use?			
Annual Pool license obtained (Only applicable to pools, hot tubs, spas and Jacuzzis)?			
Current representative / local contact person on file with the city?			
Rental Property meets City occupancy requirement?			
Notes			

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STATEMENT OF ATTESTATION

I attest that the answers to the questions stated above are true and correct to the best of my knowledge and belief.

SIGNATURE

DATE

PRINT NAME