

CITY OF REHOBOTH BEACH
APPLICATION FOR RESIDENTIAL RENTAL LICENSE
*****A separate application must be completed for each rental property*****

NEW RENEWAL UPDATE

Rental Type:

House Apartment Efficiency Apartment (One Room Only) Housing Offering Rooms for Rent

Street Address of Rental Property _____

Number of Bedrooms _____ Occupancy of Rental Property _____ Pool or Hot tub/spa on property _____

*Overnight occupancy shall not exceed the occupancy limits established in Chapter 210-7(D)

*****For all contact information, please indicate best method for contact by circling Home/Office Phone, Cell Phone or Email**

Owner Name (Print) *If Trust, LLC, Partnership, Etc. members must be identified (on reverse).	Agent Name, if applicable (Print)
Address (home)	Office Address
Home Phone #	Office Phone #
Cell Phone #	Second Phone # (Optional)
Email	Email

Each Residential Rental must have a Local Contact Person who can respond 24 hours per day, 7 days per week

Local Contact Person (Print)
Address (home)
Home Phone #
Cell Phone #
Email

Rental License fees for Residential Rentals are as follows:

- For **each home or apartment with at least one bedroom**: \$50, plus
- For **each bedroom in excess of two in a home or apartment**: \$20 additional each per bedroom.
- Efficiency apartments, **one room only** and bath: \$41
- Private houses offering rooms for private rental: \$26 per room

License Fee: _____

- I have reviewed and understand the Residential Rental Ordinance, Noise Ordinance, and Pool Ordinance (Chapters 210,189, and 206 of the City Code).
- Annual safety certification submitted with application (renewals only)
- I am requesting an inspection by the City in lieu of submitting a safety certification form (renewals only).
- I am requesting an occupancy exception. (Please attach occupancy justification for City review)

Make Check Payable To: City of Rehoboth Beach Attn: B & L 306 Rehoboth Avenue Rehoboth Beach, DE 19971
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SIGNATURE

DATE

- FOR OFFICE USE: Verified by City of Rehoboth Building and Licensing that the Residential Rental does not exceed the maximum occupancy permitted.
- FOR OFFICE USE: Requested use is permitted in the applicable zoning district.

Acct. #

Tax ID#

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**** Trust, Et.al, LLC, Partnership, Etc – Member contacts (If additional space is required, attach to separate sheet)**

NAME	Phone #	E-Mail	Address

All rental properties in the City must be licensed and pay an annual license fee. – CORB §120-20

Rental properties will require an inspection by the City for all New Rental Properties, Transfer of Ownership, or lapse of rental license for 2 years. – CORB § 210- 6 & § 210- 7

Please call 302-227-4504 to schedule a rental inspection within 15 days of application.

All current licensed rental properties (Licensed with the last 12 month or longer) will not be required to be inspected by the City, however must fully complete and submit a safety certification form. The safety certification form can be obtained at the Building & Licensing Department or online at www.cityofrehoboth.com. – CORB § 210- 7 * *If requested a City inspection can be performed in lieu of completed and submitting the safety certification.*

Further information on rental license and inspection requirements can be found online at www.cityofrehoboth.com or by contacting the Business & Licensing Department 302-227-4504.

The City of Rehoboth Code & Ordinances can be found online at <http://ecode360.com/RE0659>

Glossary of Terms

APARTMENT - A room or suite of rooms in a dwelling or other permitted structure designed for use as a residence by a single family.

CABIN - A small single story residential dwelling without kitchen facilities used as a residential rental, located upon real property with a rental office or attendant. A cabin shall not be an accessory to a principal dwelling.

COTTAGE - A small single story residential dwelling used as a residential rental, located on a property with a rental office or attendant. A cottage shall not be an accessory to a principal dwelling.

EFFICIENCY APARTMENT - An apartment in which one room typically contains the kitchen, living and sleeping quarters, with a separate bathroom.

HOTEL, MOTEL, INN - A building or structure operated for profit, accommodating more than six persons, providing lodging, food and/or services to the transient traveling public, and may include restaurants, club rooms, public banquet halls, ballrooms or meeting rooms, but the individual living units shall not contain kitchen or cooking facilities.

LOCAL CONTACT PERSON - An individual designated by the Owner or the Owner’s representative who is available twenty-four (24) hours per day, seven (7) days per week for the purpose of responding by telephone or in-person to complaints regarding the condition, operation, or conduct of occupants of the Residential Rental, who is authorized by the Owner to take remedial action.

RESIDENTIAL RENTAL - A dwelling unit, including single-family detached, single-family attached or multi family unit, or any portion thereof, rented for dwelling, lodging, or sleeping purposes, and which is made available by agreement for residential occupancy by a tenant in exchange for payment.

TOURIST, ROOMING HOUSE OR BOARDING HOUSE - A dwelling or structure or part thereof used to provide sleeping accommodations, with or without meals, for compensation, for no more than six persons.