EMPLOYMENT APPLICATION

City of Rehoboth Beach
229 Rehoboth Avenue
PO Box 1163
Rehoboth Beach, DE 19971
302-227-6181 fax 302-227-4643
www.cityofrehoboth.com
e-mail: information@cityofrehoboth.com

The City of Rehoboth Beach makes all hiring decisions without regard to an applicant's gender, race, ethnicity, national origin, religion, age, marital status, veteran status, disability, sexual orientation, genetic information (including family history), gender identity, color, creed or any other category protected by local, state or federal law.

Please type or print in black ink. If the question does not apply, write N/A. Incomplete, illegible or unsigned applications may be eliminated from consideration.

Position applied for: _____

PERSONAL INFORMATION

Last name:	First name:	Middle (full) name:
Permanent address: Number & Street	City	State / Zip
Summer address (if different): Number & Street	City	State / Zip
Phone: Home: (_____)_____	Cell: (_____)_____	Have you ever been employed by the City of Rehoboth Beach? ☐YES ☐ NO If YES, Date(s),Position(s):_____
Email address (optional):		Dates you are available to work: From:_____ To:_____ (insert "indefinite" unless you are applying for a seasonal position.)
Are you currently employed? ☐YES ☐ NO	May we contact your current employer? Work phone: ☐YES ☐ NO (_____)_____	Are you related by blood, civil union or marriage to any persons presently employed by the City? ☐YES ☐ NO If yes, list name(s) and relationship(s):
Where did you hear about this job opening? ☐Relative ☐ Friend/Relative ☐Website ☐ City Employee ☐Walk In ☐Other_____ ☐Newspaper Ad in _____		Are you at least 18 years of age? ☐YES ☐ NO If not, provide date of birth:_____/_____/_____

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire Are you currently authorized to work in the U.S. on a full-time basis?? ☐YES ☐ NO

Having read the job announcement, or been informed about the requirements of the job for which you are applying, are you capable of performing in the essential functions of the job, with or without reasonable accommodations? ☐YES ☐ NO

PERSON TO BE NOTIFIED IN CASE OF EMERGENCY		
NAME:	ADDRESS:	PHONE

EDUCATION AND TRAINING

	School Name & Address		Graduate?	Type of degree or Diploma	Major Subject(s)
High School			☐YES ☐ NO		
College			☐YES ☐ NO		
Other schools/training			☐YES ☐ NO		

EMPLOYMENT HISTORY

Starting with your most recent employer or volunteer experience, list all jobs and activities including military service and self-employment. Attach additional sheets if necessary.

PRESENT OR LAST EMPLOYER & ADDRESS	Dates employed		Supervisor's Name & Title & Telephone	Reason for Leaving
	From	To		
	Salary		Job Title and Duties	

PREVIOUS EMPLOYER & ADDRESS	Dates employed		Supervisor's Name & Title & Telephone	Reason for Leaving
	From	To		
	Salary		Job Title and Duties	

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	From	To		
	Salary		Job Title and Duties	

PREVIOUS EMPLOYER & ADDRESS	Dates employed		Supervisor's Name & Title & Telephone	Reason for Leaving
	From	To		
	Salary		Job Title and Duties	

SPECIAL SKILLS, QUALIFICATIONS, AND ADDITIONAL INFORMATION RELEVANT TO THIS POSITION

REFERENCES

List the name and telephone number of three references who are neither related to you nor a supervisor listed under employment history.

Name	Address	Relationship	Phone #

CERTIFICATION: By signing below, I certify that all answers given herein are true and correct to best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand and agree that if hired, my employment is for no definite period and I may be terminated at any time without any prior notice. Unless specifically agreed to in writing by the City Manager or pursuant to a collective bargaining agreement, all employment is "at-will." I agree to comply with all the rules, regulations and employment practices of the City of Rehoboth Beach. I understand that any offer of employment may be contingent upon the results of a reference and background check, physical, drug/alcohol, or other pre-employment testing.

_____ _____

Applicant's signature Date

CITY OF REHOBOTH BEACH
POLICE DEPARTMENT

229 REHOBOTH AVENUE
REHOBOTH BEACH, DE 19971

KEITH W. BANKS
Chief of Police
Phone: (302)227-2577
Fax: (302)227-6054
www.rehobothpolice.org

AUTHORIZATION FOR RELEASE OF INFORMATION

TO: Any Doctor, Physician, Psychologist, Psychiatrist, Dentist, Hospital Nursing Home, Medical Association;
The US Armed Forces, Maritime Service, Veteran's Administration, Selective Service Administration;
Any Academic Dean, Registrar, Principal, Guidance Counselor or authorized person at any School, College, University, Business School, Trade School, Elementary or High School;
Any local, State or Federal Law Enforcement Agency; any past or present employer; any Credit Bureau or Retail Merchants Association; any insurance company.

I, _____, have applied for employment with the Rehoboth Beach Police Department. I am aware that my entire background will be thoroughly investigated and I hereby authorize and request the release of any and all information you have that concerns me, including academic transcripts and disciplinary matters, to a representative of the Rehoboth Beach Police Department. This authorization, or a reproduction thereof, shall be valid for one year from the date of execution of this document.

Date of Birth:_____ Place of Birth (City & State):_____

Social Security #:_____ Driver's Lic. #:_____State:_____

List any other names you may have used: _____ Maiden Name:_____

States in which you have held a driver's license? _____

HAVE YOU EVER BEEN ISSUED A TICKET OR SUMMONS FOR A TRAFFIC VIOLATION? __YES __NO
HAVE YOU EVER BEEN ISSUED A SUMMONS OR BEEN ARRESTED FOR A CRIMINAL VIOLATION? _YES _NO

Given under my hand, this _____day of _____, 20_____

_____ Signature of Witness

_____ Applicant Signature

_____ Address, City, State, Zip Code

_____ Email address