

**MAYOR AND COMMISSIONERS MEETING
CITY OF REHOBOTH BEACH**

August 20, 2010

The Regular Meeting of the Mayor and Commissioners of the City of Rehoboth Beach, was called to order at 7:02 p.m. by Mayor Samuel R. Cooper on Friday, August 20, 2010 in the Commissioners Room in City Hall, 229 Rehoboth Avenue, Rehoboth Beach, DE.

City Solicitor Glenn Mandalas gave the Invocation followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioner Bill Sargent
 Commissioner Pat Coluzzi
 Mayor Samuel R. Cooper
 Commissioner Stan Mills
 Commissioner Lorraine Zellers

Absent: Commissioner Kathy McGuiness
 Commissioner Dennis Barbour

Also in attendance were: City Manager Gregory Ferrese
 City Solicitor Glenn Mandalas

APPROVAL OF AGENDA

Mayor Cooper requested that the Permit of Compliance hearing and Consideration of amendments to the Comprehensive Tree Ordinance be removed from the Agenda, and the presentation by Save Our Lakes 3 be heard after the Approval of Minutes.

Commissioner Stan Mills made a motion, seconded by Commissioner Bill Sargent, to approve the Agenda as amended. Motion carried unanimously.

CORRESPONDENCE

There was none.

APPROVAL OF MINUTES

Minutes of the June 7, 2010 Workshop Meeting, June 18, 2010 Regular Meeting and July 16, 2010 Regular Meeting were distributed prior to the meeting.

Commissioner Pat Coluzzi made a motion, seconded by Commissioner Sargent, to approve the June 7, 2010 Mayor and Commissioners Workshop Meeting minutes as written. Motion carried unanimously.

Commissioner Mills made a motion, seconded by Commissioner Lorraine Zellers, to approve the June 18, 2010 Mayor and Commissioners Regular Meeting minutes as written. Motion carried unanimously.

Commissioner Mills made a motion, seconded by Commissioner Sargent, to approve the July 16, 2010 Mayor and Commissioners Regular Meeting minutes as written. Motion carried unanimously.

PRESENTATION of Conservation Award to the City by Save Our Lakes 3.

Ms. Sally Fornan, President of Save Our Lakes 3 (SOLA3) gave her presentation. Mr. Barry Brandt and Ms. Nancy Collin, both members of the Board of SOLA3, were in attendance. SOLA3, which is an all volunteer organization, was created in 2004 and was commissioned to maintain and preserve the lakes in the Rehoboth area. In 2008, SOLA3 was the only environmental organization to receive the Governor's Outstanding Volunteer Award. The three Rehoboth lakes suffered from inconsistent water levels, a non-native geese population and an over-abundance of nutrients and pollution that come from the land. Conservation efforts by lake front landowners have greatly improved these unacceptable conditions. It was for this reason in 2009 that SOLA3 created the Conservation Award to recognize private property owners, municipal and county governments or state agencies that have demonstrated exemplary achievement in voluntary conservation of their lake front properties. After SOLA3 began in 2004, it met with the City and DNREC officials to discuss the conditions of Lake Gerar and Silver Lake. Shortly thereafter, the City and DNREC contracted for a natural riparian buffer for its property along Lake Gerar which was funded by the City, DNREC and NOAA. In 2007, the City began improvements around Silver Lake with

an improved City park. This year, the shoreline was brought back along the area between Penn Street and where East Lake Drive begins with 145 feet of natural riparian buffer being established and the road being restored. This was in partnership with the City, DNREC and money that Representative Pete Schwartzkopf was able to bring to the project. The company which has done all the restorations on behalf of the City is Envirotech Environmental Consulting, and Mr. Todd Fritchman is its president. Ms. Forman noted that this award was also being given to recognize the efforts of the Planning Commission and the role it has played in the lakes' improvement. Initially, the Planning Commission adopted SOLA3's recommendations for improving the lakes in the recent Comprehensive Development Plan. It also ensured that there is a large conservation easement area behind the elementary school which will protect the lake, if and when that property is ever developed. These provisions were included in the final CDP, approved by the Mayor and Commissioners, and certified by Governor Markell on July 23, 2010. After SOLA3 made a presentation to the Planning Commission on how to improve the environmental impact for a proposed development along Silver Lake, the Planning Commission made these improvements a condition in approving the plan. Ms. Forman thanked Mayor Cooper and the Commissioners, the Planning Commission and City Manager Gregory Ferrese for their efforts and their past and continuing commitment to improving the lakes. Ms. Forman presented the 2010 Conservation Award to Mayor Cooper.

Mr. Fritchman presented a brief summary of the projects the City has committed to on Silver Lake and Lake Gerar: 1. Lake Gerar's Atlantic White Cedar Ball Creation Project which was funded by the coastal program out of the Department of Natural Resources to simulate, replace and restore the lost ecotype of the Atlantic White Cedar. 2. Lake Gerar Buffer Creation and Water Quality Enhancement Project which includes the natural riparian buffer establishment and creation with all native emergent wetland and terrestrial plants as well as water quality improvement with an air diffusion system that services the entire lake. 3. East Lake Drive Coastline Restoration Project which was completed through City and State funding to protect the highly erosive and sandy soils that were jeopardizing the structure of East Lake Drive by undermining the roadway. 4. Planting of the system at Silver Lake to ensure its wetland status. SOLA3 has provided funding for a generalized maintenance and management plan to keep exotic and invasive plants out of the system, to keep deposits from building up with trash and debris, and to deal with human impact issues. 4. Silver Lake Dock on the southwest finger of the lake which was highly eroded and was stabilized. 5. Buffer creation area behind the school building to protect the lake from human impact and erosive soils.

Mayor Cooper thanked SOLA3 on behalf of the City Commissioners for this award. He also thanked Ms. Forman for her leadership with SOLA3 and Mr. Fritchman.

REPORT OF THE POLICE DEPARTMENT

(See attached report.)

Police Chief Keith Banks presented the report of the Police Department for the month of July 2010. There were 118 criminal, 333 traffic and 50 civil charges made during the month. Fifty-five traffic crashes were investigated. The Dispatch Center handled 766 police incidents, 369 ambulance incidents, 72 fire incidents, 352 traffic stops, assisted other agencies 15 times during the month, and 9-1-1 calls totaling 1,229 were received. Thirty-four alarm incidents were responded to. On August 14, 2010, Sergeant Michael Corbin was awarded the Accommodation for Merit for updating the departments directives and standard operating procedures to meet the State and CLEA standards. On August 14, 2010, Corporal William Sullivan was awarded the Citizens' Accommodation Award for receiving a significant amount of letters from citizens and other law enforcement agencies citing him with being courteous and outstanding police performance during his duty. On August 18, 2010, Corporal Tyler Whitman was presented a Lifesaving Award for his quick response and actions performing CPR and reviving a victim on June 3, 2010. On August 23, 2010, Sergeant Corbin will be retiring after 37 years of police service with the Rehoboth Beach Police Department. The Rehoboth Beach Police Department is proud to announce that the 9-1-1 Communications Center has been re-accredited by National Academics of the Emergency Dispatch as an emergency and medical dispatch center of excellence. This recognition is held only by 102 dispatch centers in the world.

REPORT OF THE BUILDING AND LICENSING DEPARTMENT

(See attached report.)

Building Inspector Terri Sullivan presented the report of the Building & Licensing Department for July 2010. During the month, 73 permits were issued for a value of work totaling \$725,385.03. Fees collected totaled \$14,362.75 for the month. Sixty-five permit processing fees were received in the amount of \$1,300.00. No restaurant applications were received in July. Three stop work orders were issued for contractors working without permits. Seven stop work orders were issued for contractors working without licenses. Two signs were confiscated from City property. One notice of violation was issued for weeds. One notice of violation was issued for handing

out advertisements. One notice of violation was issued for a blocked sidewalk. Three notices of violation were issued for sidewalks in disrepair. The Board of Adjustment heard one case in July.

REPORT OF THE PLANNING COMMISSION

Chairman Preston. Littleton presented the report of the Planning Commission. On August 13, 2010, the Planning Commission conducted a Preliminary Review of an application requesting the partitioning of a property located at 2 St. Lawrence Street. The Planning Commission voted to move the application to Public Hearing. On August 17, 2010, a new unsealed survey had been submitted which showed that the property had increased from approximately 17,000 square feet to approximately 63,000 square feet. A property division line was shown on the sealed survey, but had disappeared on the unsealed survey. The Building Inspector, City Solicitor and Chairman Littleton consulted on this, and the thought was that the Planning Commission could not proceed with the Public Hearing. The situation is that the City Solicitor has advised the applicant and applicant's attorney that the Planning Commission will repeat a Preliminary Review on the revised application. Because the documents had been submitted after the submission date/time, this application will not be heard until the October meeting. The Planning Commission conducted a Public Hearing of an application requesting the partitioning of a property located at 73 Park Avenue. The Planning Commission accepted the most recent survey and voted to approve the application with conditions. The Planning Commission continued its review of the Oak Grove major subdivision application as submitted March 19, 2010 and reviewed a report prepared by Mr. Gulbranson, Mr. Kercher and Ms. Sullivan regarding sidewalks/pathways on Canal Street. Commission discussion focused primarily on the right-of-way design, adequacy of on-street parking and pathways/sidewalks. The Public Hearing phase of this review has now been completed. The applicant/applicants' engineer is modifying the proposed design of Jones Lane to accommodate parking on both sides and is updating the homeowners' association provisions to incorporate all agreed to changes. Subject to the City Engineer, Building Inspector and Mr. Gulbranson's review of the engineering aspects of the applicants' revised plans, if timely submitted, and the City Solicitor's review of documents, the Planning Commission may be able to take action on this application at its September meeting. The Planning Commission noted with pleasure the receipt of Governor Markell's letter reporting that the City of Rehoboth Beach's 2010 Comprehensive Development Plan was granted State certification on July 23, 2010 and that it complies with the requirements of 22 DelC. 702.

OLD BUSINESS

Mayor Cooper called for continued discussion of City financial matters to include a draft 5-year City capital improvement plan and continued discussion on potential additional sources of revenue.

Commissioner Mills distributed copies of the revised Capital Improvement Forecast and an explanation of the differential between the last revision and this revision dated 8/20/2010. The primary changes are the change to the title of the document from Capital Improvement Budget to Capital Improvement Forecast to better reflect that the Capital Improvement Plan is not rigid and not approved. The way this is presented today is how it would have been presented finalized in January 2010 during the budget sessions. In January 2010, this document would have been presented by the City Manager to the Commission to try to develop the budget. A change from the last document is the year 2011 which includes all the items approved in the current budget. During the next budget sessions, the City Manager would send the forecasts out to the various departments for updating. At that point, the form would be changed to 2012, 2013, 2014, 2015 and 2016 to provide a five-year forecast. Under Public Works, line items were added for ADA compliance, Boardwalk re-decking, Street repaving, Streetscape maintenance, Lake Avenue improvements from Third Street to Rehoboth Avenue, and Mobi Mats for handicap crossover at Laurel Street. Under Wastewater, the line items that were incorporated under the ocean outfall implementation or the wastewater treatment plant upgrades were removed. A new sheet was added for Wastewater Project Improvements which includes Wastewater upgrades/improvements, Ocean outfall implementation, and Schoolvue gravity sewer improvements. A new sheet was generated for Parks. The Commissioners should be mindful that the forecast is flexible. Some of the things noted in the forecast should be discussed by the Commissioners, and some of things may be dictated by the City Manager that they need to be done. The capital improvements forecasted for 2012 are approximately \$1,700,000.00. The vehicle needs are being evaluated by the City Mechanic; and with vehicles being shown in the forecast to be replaced in a specific year, the City Manager is satisfied that they need to be replaced during that year. The Commissioners need to look at what has been cut from the budget in recent years and reinstitute them. Commissioner Mills would like to see more labor for the Public Works Department in beach and Boardwalk cleanup, more labor for the Police Department, another electrician, etc. He would like to reinstitute Thursday band concerts. A possible line item could be land acquisition.

Commissioner Coluzzi said that presumably Department Heads will let the City Manager know what their

departments need.

Commissioner Mills thought that the transfer taxes need to be considered where any overage would go into the Capital Improvement Fund, such as was done last year. Another idea to generate revenue was to go after the rental tax scofflaws of which he had suggested posting information on the website. The June summary is now available, and the forecast shows what revenues are anticipated by the end of the budget year and what the forecasted expenses are.

Commissioner Sargent suggested that he would like to work with Mr. Burt Dukes to provide a shorter overview with this backup data in September 2010. The numbers for the first three years are very important, but he would structure them differently. The same numbers would be used but there should be a wish list that is prioritized. The forecast should be prioritized, and it should focus on three years. This is a tool for doing the current year's capital budget. The Commissioners are not in a position to commit themselves for the next five years.

Commissioner Mills thought that a five year plan is needed; the Commissioners need to commit to things; and this forecast is a usual tool. Expenses are increasing, and there are revenue shortfalls. He is not comfortable not looking further ahead.

Commissioner Sargent said that the forecast gives a lot of visibility to what is coming in the future, but it sets the stage for the Commissioners working with the City Manager and others to come up with a capital plan for the coming year which is needed. Things need to be put in it that are a priority. When the revenues are higher, the standards perhaps can be relaxed to add more things. The revenues drive this. The Commissioners have talked about the possibility of raising the rental tax. As long as the City has debt, what the Commissioners really do not want is to earmark for the future. If there is excess revenue, the City should pay down the existing debt. The Commissioners need to focus on what they need to do for the current year, and they need to have priorities in a way to build the best capital improvement program for the coming year. The Commissioners do not need to look at five years into the future.

Commissioner Mills disagreed. One of the things the Commissioners need to be aware of, is the timeframe if they want to increase revenues by anything that involves the rental industry and accommodation industry. If the Commissioners are going to consider increasing revenues, they need to be discussed at the September Workshop Meeting and then be voted on at the September 17, 2010 Regular Meeting.

Commissioner Sargent said that more revenues are needed. There are two ways to approach this: 1. Now is time to begin to increase revenues and pay off the debt. 2. Live with what there currently is and live as tightly as possible. When the time comes to refinance new things, then go to the sources and do not take the risk of bringing in more revenues until they are needed on an operating basis. Commissioner Sargent was comfortable with some increases now, but he would like to see the increases go for reducing the debt.

Commissioner Coluzzi asked where the City is in terms of the current debt and if there is a schedule. Commissioner Mills said that the City cannot currently go for loans. There are three major loans. The first loan is to be paid off in 2012. Once that loan is paid off, it might give the City good interest rates to borrow \$2,500,000 to \$3,000,000. The next loan to be paid off is in 2017. The last loan is to be paid off in 2027.

Commissioner Sargent thought it would be good to increase the rental tax and pay down the debt. He liked the idea of living within means, but he is willing to go along with increasing means such as the rental tax. If taxes are going to be done, it should be spread across the board.

Mayor Cooper said that every dollar this City spends comes from somebody and has an impact on them. That has to be balanced with what the Commissioners want to do. In looking at the growth of the City budget and the growth of the revenues, the Commissioners have been overly hesitant to raise taxes. If taxes would be raised each year by the amount of inflation, that would not be a huge burden on anybody and it could be justified. Trying to operate the City on the same tax base as 20 years ago would be tough. If there are sources of revenue, they should cover the debt. The existing revenue sources should be looked at to see if what is needed is gotten out of them.

Commissioner Coluzzi said that the Commissioners should increase the property and rental taxes across the board. Whatever is in the capital improvement program for next year are things that are needed. The City Manager should figure out what is needed, and with that number figure out what the Commissioners need to do with taxes across the board.

Commissioner Zellers viewed this forecast as a tool and not something which has been approved.

Commissioner Sargent said that the City Manager's ability to balance the budget is dependent upon how much revenue is coming in. The Commissioner should not increase the revenue so that the City Manager can do more in the near future. This year's budget is reasonable. Commissioner Sargent was willing to go along with bringing in more revenue in the future to pay down the debt and be ready to handle things like a new public safety building.

Commissioner Mills was comfortable with the amount of revenue to be realized this year, if the Commissioners realize the same amount next year is going to be inadequate. There are significant things in the forecast that cannot be delayed such as the improvement to the interior of four restrooms, replace decking and railing at Delaware Avenue restrooms, etc.

City Manager Gregory Ferrese said that this forecast is a draft. The department heads provided what they thought would be needed within the next four to five years. The revenue was decreased this year, and the transfer tax was decreased. The City is still providing the services. Mr. Ferrese will go over the budget with the department heads, and they will prioritize what will be needed in 2012. He did not think that this draft is finalized. Mr. Ferrese recommended that only two restrooms would be improved: 1. Baltimore Avenue. 2. Delaware Avenue.

Commissioner Sargent asked if the Commissioners want to contemplate revenue increases at this point. He did not want to have new taxes that would allow the City to spend more on a day-to-day basis. Commissioner Coluzzi said that if the Commissioners are going to raise the rental tax, it will need to be done sooner rather than later because of the requirements by the realtors. The Commissioners should consider increasing the revenues.

Commissioner Zellers agreed that the Commissioners should consider increasing the revenues. The dependency on the transfer tax should be cut; a new revenue stream should be found; and the overflow should be used to pay down the debt and to do things needed for capital improvements.

Mr. Ferrese said that the gross receipts tax would need to be increased by October 1, 2010. If an additional 2% is allocated, that money should not be budgeted and should be put in a separate account for the big projects such as the police building and municipal building complex, etc. The Commissioners should look at the existing revenues such as business licenses, etc. and consider raising them.

Dr. Preston Littleton, 300 Laurel Street, said that this forecast is a strategic planning document, not a budget document. The Commissioners need to be looking at other things beyond what is current. The scope the City should be looking at is what else it wants to do. It is not a budget request. It is in order to try to financially show what things would cost. The idea of pushing this out to five years is exactly what the Commissioners need to do. Until the Commissioners lay these things out, there is no ability to start prioritizing. The Commissioners should be adding to this forecast what they think should be added to it. Then at some point, it will be developed into a budget request.

This discussion will be continue at the September Workshop Meeting, and a decision will be made at the September 17, 2010 Regular Meeting.

REPORT OF THE FIRE COMPANY

Mr. Chuck Snyder presented the report of the Rehoboth Beach Volunteer Fire Company. He reported that there were 75 fire calls and 285 ambulance calls in June 2010. In July, there were 72 fire calls and 365 ambulance calls. In August to date, there have been 52 fire calls and 237 ambulance calls. The ambulances are still having problems getting down the streets due to truck traffic, particularly on delivery days. Fire hydrants are getting covered up by shrubs on Rehoboth Avenue and First Street. Mr. Ferrese requested a list of locations, and he noted that the work would be done next week. Mr. Snyder noted that at the County Fire Chiefs Meeting last night, the State Fire Marshal said the fire lane issue will be readdressed. He is looking to make all fire lane 24 feet in width. Mr. Snyder will forward information to the Commissioners and the Building Inspector.

Commissioner Coluzzi has received a letter recently regarding the fire siren and why it is still utilized when cell phones and pages are available. Mr. Snyder said that the fire company blows the siren when there is a major alarm, something of significance. The fire company officers have talked about cutting down the cycles from ten to four on the siren, but not doing away with it. It is still a means of a warning. The pager and cell phone systems are electronic and are not guaranteed, so the siren is used as a backup. The siren is not blown from 10:00 p.m. until 6:00 a.m.

NEW BUSINESS

Mayor Cooper called to consider approval of Stearns & Wheeler's proposed Task Order 3.1 regarding field work for the collection of ocean data required for the City's request for an ocean outfall permit.

Mayor Cooper received by email the revised Task Order 3.1 in the amount of \$251,449. This is to deploy two sets of data gathering gear in the ocean for a period of 60 days, as soon as possible for one period of 60 days and again in early June 2011 for 60 days, to collect currents, waves, temperatures, salinity, etc. A transect will be done in one day to gather the same information. The information from both efforts will be folded into the computer model which will be the next task order that Mr. Rip Copithorn is working on.

Commissioner Mills noted that these studies are for preparing the environmental impact study for the ocean outfall. Mayor Cooper said that this is primarily for the Delaware Wastewater Revolving Fund. This same EIS will form the basis for the documentation for all the other permits that will come about. The State has advertised that on August 21, 2010 from 1:30 p.m. to 4:30 p.m. there will be a scoping meeting for the EIS. The public is invited to attend, but it primarily for the federal and state agencies to have their input into what is required to go into the environmental impact statement in the way of things to be looked at, etc. After that meeting, the City's consultant should be getting a letter or an outline of what the EIS must contain.

Commissioner Mills made a motion, seconded by Commissioner Coluzzi, to authorize execution of Task Order 3.1 with Stearns & Wheeler in the amount of \$251,449. (Sargent – aye, Coluzzi – aye, Cooper – aye, Mills – aye, Zellers – aye.) Motion carried unanimously.

Mayor Cooper called to consider a proposed ordinance amending Section 215 of the City Code which would clarify when a permit of compliance for a restaurant or dinner theater must be obtained from the City.

City Solicitor Mandalas said that the one area the Commissioners were considering is whether to have a restaurant owner be required or not be required to come before the Board of Commissioners for a new Permit of Compliance when a restaurant would be transferred to a new owner with no significant changes to the restaurant. The date, June 14, 1991 was retained in the ordinance as the trigger date. City Solicitor Mandalas read the ordinance.

Commissioner Mills made a motion, seconded by Commissioner Sargent to adopt the ordinance before the Commissioners amending Section 215-7. (Sargent – aye, Coluzzi – aye, Cooper – aye, Mills – aye, Zellers – aye.) Motion carried unanimously.

Mayor Cooper called to confirm the appointment of Frank Cooper to fill an unexpired term on the City's Board of Adjustment.

Mayor Cooper noted that Mr. Paul Flexer had resigned from the Board of Adjustment in Spring 2010. The appointment to this term will be only until October 2010 when it expires. Mayor Cooper recommended that Mr. Frank Cooper fill the unexpired term.

Commissioner Sargent made a motion, seconded by Commissioner Coluzzi to approve the appointment of Frank Cooper to the Board of Adjustment for the unexpired term. (Sargent – aye, Coluzzi – aye, Cooper – aye, Mills – aye, Zellers – aye.) Motion carried unanimously.

Mayor Cooper called to consider a proposed ordinance to amend Section 92-65 of the City Code designating a parking space on Laurel Street adjacent to the Westminster Presbyterian Church as a handicapped parking space.

Mayor Cooper noted that a letter had been received from Westminster Presbyterian Church requesting that parking meter space LL42 be made a handicapped space.

Commissioner Mills made a motion, seconded by Commissioner Zellers to adopt the ordinance before the Commissioners amending Section 92-65 related to handicapped parking. (Sargent – aye, Coluzzi – aye, Cooper – aye, Mills – aye, Zellers – aye.) Motion carried unanimously.

CITY MANAGER'S REPORT

There were no Street Aid expenditures.

(See attached report.)

Mr. Ferrese reported that specifications have been prepared in regard to the Energy Formula Grant (\$35,000.00) pertaining to solar panels at 306 Rehoboth Avenue. Sealed bids will be opened for this projection October 7, 2010 and the City intends to award the bid at the Regular Meeting on October 15, 2010. In regard to the two Competitive Energy Grant applications that we submitted in early July, we will be notified in early September

regarding the grant award. Mr. Ferrese felt confident that the grant monies will be awarded. In regard to negotiations with the Police Union, the City and the Union have entered into mediation. The mediator has set aside mediation session for August 31, September 1 and September 2. The Museum project is not complete and the contractor is waiting for the delivery of the light poles. Mr. Ferrese was told that they will arrive within the next two weeks.

COMMITTEE REPORTS

Commissioner Zellers, Animal Issues Committee, met on July 30, 2010. The Delaware Humane Animal Walk was held on April 7, 2010, and it netted \$18,600.00. For every \$10,000.00, a full day will be provided for the neuter van for cats. Two dates will be scheduled in October 2010. As many as 30 cats can be treated, with six of those spaces available for the cats trapped by Ms. Marcia Maldeis and Mr. Bob Harrison. The City allocated \$1,000.00 towards this project. A comprehensive report was given by Ms. Maldeis on the state of the feral cats on Baltimore Avenue. Discussion of a dog park was held with specifics such as public support, funding sources, locations and extending the season when leashed dogs are allowed on the beach. The next meeting will be determined for a future date.

CITY SOLICITOR'S REPORT

City Solicitor Glenn Mandalas introduced Mr. Mike Hoffman, Esq., an attorney starting at Baird Mandalas LLC on September 1, 2010.

COMMISSIONER ANNOUNCEMENTS/COMMENTS

Mayor Cooper announced that the Workshop Meeting will be held on September 8, 2010 at 9:00 a.m.

Discuss items to include on future agendas.

Items to be discussed on future agendas are: Tree canopy and setting goals, and financial reports on the agenda for the September 8, 2010 Workshop Meeting.

CITIZEN COMMENTS

There were none.

There being no further business, Mayor Cooper declared the meeting adjourned at 9:20 p.m.

Respectfully submitted,

(Ann M. Womack, Assistant Secretary)