

**MAYOR AND COMMISSIONERS MEETING
CITY OF REHOBOTH BEACH**

June 17, 2016

The Regular Meeting of the Mayor and Commissioners of the City of Rehoboth Beach was called to order at 7:00 p.m. by Mayor Samuel R. Cooper on Friday, June 17, 2016 on the second floor of the Rehoboth Beach Volunteer Fire Company, 219 Rehoboth Avenue, Rehoboth Beach, DE.

City Solicitor Glenn Mandalas gave the invocation followed by the Pledge of Allegiance.

ROLL CALL

Present:	Commissioner	Paul Kuhns
	Commissioner	Toni Sharp
	Commissioner	Patrick Gossett
	Mayor	Samuel R. Cooper
	Commissioner	Stan Mills
	Commissioner	Kathy McGuiness

Absent: Commissioner Lorraine Zellers

Also in attendance: City Manager Sharon Lynn
City Solicitor Glenn Mandalas

APPROVAL OF AGENDA

Commissioner Stan Mills made a motion, seconded by Commissioner Paul Kuhns, to approve the Agenda with deletion of the December 7, 2015, January 4, 2016, February 8, 2016 and March 7, 2016 Workshop Meeting Minutes. Motion carried unanimously.

CORRESPONDENCE

Petition from property owners on St. Lawrence Street will be discussed at the July 5, 2016 Workshop Meeting.

APPROVAL OF MINUTES

Minutes of the April 4, 2016 Workshop Meeting and May 20, 2016 Regular Meeting were distributed prior to the meeting. Minutes of the December 7, 2015 Workshop Meeting, January 4, 2016 Workshop Meeting, February 8, 2016 Workshop Meeting and March 7, 2016 Workshop Meeting were not available for approval.

Commissioner Mills made a motion, seconded by Commissioner Kuhns, to approve the April 4, 2016 Mayor and Commissioners Workshop Meeting minutes as written. Motion carried unanimously.

Commissioner Mills made a motion, seconded by Commissioner Kathy McGuiness, to approve the May 20, 2016 Mayor and Commissioners Regular Meeting minutes as written. Motion carried unanimously.

REPORT OF POLICE DEPARTMENT

(See attached report.)

Police Chief Keith Banks presented the report of the Police Department for the month of May 2016.

Mr. Walter Brittingham, 123 Henlopen Avenue, noted that no courtesy notices have been printed this year providing information regarding no skateboarding and no bicycles on the sidewalks.

REPORT OF REHOBOTH BEACH VOLUNTEER FIRE COMPANY

Mr. John Meng of the Fire Company reported that there were 49 crew calls, five alarms and one assist to other departments for the month of May 2016.

REPORT OF BUILDING AND LICENSING DEPARTMENT

(See attached report.)

Chief Building Inspector Damalier Molina presented the report of the Building & Licensing Department for the month of May 2016.

REPORT OF PLANNING COMMISSION

There was no report.

OLD BUSINESS

There was none.

NEW BUSINESS

Consider adoption of an ordinance amending Chapter 227, Solid Waste, of the City Code, Section 227-9, to insert the time of day that refuse containers must be removed from City property, this provision having been inadvertently omitted from Ordinance No. 0416-02 which was passed by the Commissioners on April 4, 2016.

City Solicitor Mandalas read the proposed ordinance. This ordinance establishes 9:00 p.m. on collection day as the time by which refuse containers must be removed from City property.

Commissioner Mills made a motion, seconded by Commissioner Kuhns, to adopt the ordinance amending Section 227-9. (Kuhns – aye. Sharp – aye. Gossett – abstained. He was not present for the original vote and the final discussion. Cooper – aye. Mills – aye. McGuinness – aye.) Motion carried.

Confirmation of an appointment to the Board of Adjustment for the remainder of a term made vacant by the death of a member.

Mayor Cooper recommended the appointment of Ms. Linda Kauffman for the unexpired term until Fall 2016.

Commissioner Kuhns made a motion, seconded by Commissioner Toni Sharp, to approve the appointment of Linda Kauffman to the Board of Adjustment to fill the unexpired term. (Kuhns – aye, Sharp – aye, Gossett – aye, Cooper – aye, Mills – aye, McGuinness – aye.) Motion carried unanimously.

Set the City Real Estate Tax Rate for the tax year beginning July 1, 2016 and ending June 30, 2017.

Mayor Cooper recommended that the Real Estate Tax Rate remain the same as the current year at \$0.04 per \$100.00 of assessed value.

Commissioner Kuhns made a motion, seconded by Commissioner Sharp, to set the City Real Estate Tax Rate at \$0.04 per \$100.00 for the tax year beginning July 1, 2016 and ending June 30, 2017. (Kuhns – aye, Sharp – aye, Gossett – aye, Cooper – aye, Mills – aye, McGuinness – aye.) Motion carried unanimously.

Submission of Nominating Petitions for Commissioners' approval as to qualifications for candidates for the annual Municipal Election scheduled for August 13, 2016.

City Manager Sharon Lynn recommended the following submissions for approval as to qualifications of Nominating Petitions for Commissioner.

Mr. Stanley A. Mills Jr. is seeking the office of Commissioner. His Nominating Petition for Commissioner was submitted on June 3, 2016 at 3:36 p.m., and he has 20 certified signatures of registered voters in the City of Rehoboth Beach on his Petition. Mr. Mills is a resident of the City.

Commissioner Kuhns made a motion, seconded by Commissioner McGuinness, to approve the Nominating Petition of Mr. Stanley A Mills Jr. for the office of Commissioner in the municipal election on August 12, 2016. (Kuhns – aye, Sharp – aye, Gossett – aye, Cooper – aye, Mills – aye, McGuinness – aye.) Motion carried unanimously.

Mr. Richard J. Perry, Jr. is seeking the office of Commissioner of the City of Rehoboth Beach. His Nominating Petition for Commissioner was submitted on May 31, 2016 at 8:35 a.m., and he has 13 certified signatures of registered voters in the City of Rehoboth Beach on his Petition. Mr. Perry is a resident of the City.

Commissioner Kuhns made a motion, seconded by Commissioner McGuinness, to approve the Nominating Petition of Mr. Richard J. Perry, Jr. for the office of Commissioner in the municipal election on August 13, 2016. (Kuhns – aye, Sharp – aye, Gossett – aye, Cooper – aye, Mills – aye, McGuinness – aye.) Motion carried unanimously.

Ms. Mary A. Sharp is seeking the office of Commissioner of the City of Rehoboth Beach. Her Nominating

Petition for Commissioner was submitted on June 3, 2016 at 3:37 p.m., and she has 16 certified signatures of registered voters in the City of Rehoboth Beach on his Petition. Ms. Sharp is a resident of the City.

Commissioner McGuinness made a motion, seconded by Commissioner Kuhns, to approve the Nominating Petition of Ms. Mary A. Sharp for the office of Commissioner in the municipal election on August 13, 2016. (Kuhns – aye, Sharp – aye, Gossett – aye, Cooper – aye, Mills – aye, McGuinness – aye.) Motion carried unanimously.

CITY MANAGER'S REPORT

The Valet Trash Pilot Program has 49 clients, and they will be included in the trash billing for the Program. It has been noticeable that property owners are adhering to the ordinance with less receptacle left out for long periods of time. The Rental Ordinance letter has not been sent out due to challenges relating to staffing and resources. However, an educational approach to the ordinance is still being developed. The City is reaching out to realtors, distributing guides geared toward inspections, posting a pictorial handout on the City website, notifying individuals by word of mouth about the importance of identifying a contact person. The new Rental Ordinance requirements and the new Residential Rental License Applications will be rolled out in September 2016. With regard to rental inspection requirements, the City is working on something that will assist property owners and rental agents with the inspection process that the City intends to perform for new rental properties and rental properties that change ownership. The self-certification requirements will be outlined in the September 2016 mailing for existing rental properties.

City Manager Sharon Lynn recommended the approval of the Street Aid expenditures:

06/15/2016	578	Delmarva Power	\$8,782.87 (Street Lights)
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Commissioner Mills made a motion, seconded by Commissioner McGuinness, to approve the Street Aid expenditures as presented. Motion carried unanimously.

COMMITTEE REPORT

There was none.

CITY SOLICITOR'S REPORT

There was nothing to report.

COMMISSIONER ANNOUNCEMENTS/COMMENTS

The City officially went social on June 15, 2016 with its Facebook and Twitter.

DISCUSS ITEMS TO INCLUDE ON FUTURE AGENDAS.

Items to be included on the agenda for the July 5, 2016 Workshop Meeting are: 1. Initial discussion for the five year capital budget. 2. Turn the Town Teal.

CITIZEN COMMENT

Mr. Walter Brittingham, 123 Henlopen Avenue, was concerned with parking for parking permit sales on Rehoboth Avenue at a storm drain. DelDOT ground the bump down on Columbia Avenue. There should be an alternate plan to have a rain gutter for Parking Meter Department building. It is not known where visitors must report to the Whiting Turner office. There is no street address on the front door of the Main Street building on Lake Avenue. City Hall Drive should be made official with regard to the Parking Meter Department building. Directions for the new Parking Meter Department building that are posted at the Building & Licensing building should be corrected. There were no items on the agenda regarding a report of the Street & Transportation Committee at the Workshop Meeting or the wastewater plant and ocean outfall. There are not enough options for the public to be informed. A proposed building change for the Convention Center was authorized and not made public. There are not enough options for the public to be informed.

The next Workshop Meeting will be held on July 5, 2016 at 9:00 a.m.

There being no further business, Mayor Cooper adjourned the meeting at 7:50 p.m.

Respectfully submitted,

(Lorraine Zellers, Secretary)