

City of Rehoboth Beach



HOUSE MOVE PERMIT APPLICATION

Building & Licensing Department
(302) 227-4504

306 Rehoboth Avenue
Rehoboth Beach, Delaware 19971

(302) 227-6181
Fax (302) 227-3336

**** APPLICATION MUST BE COMPLETELY FILLED OUT FOR PROCESSING ****

1. Job Address			Date
Legal Description	Lot Number	Block	Tract
2. Property Owner		Mailing Address w/Zip	Phone Number
3. Contractor		Mailing Address w/Zip	Reh. Lic. No. Phone Number
4. Architect or Designer		Mailing Address w/Zip	Phone Number
5. Engineer		Mailing Address w/Zip	Phone Number
6. Use of Building			
7. Other Info.			
8. Description of Work			
9. Valuation of Work \$			
No. of Stories	No. Off Street Parking Spaces	Special Conditions:	
No. of Dwelling Units	No. of Buildings	Plans Checked By:	Approved for Issuance By:
NOTICE		OFFICIAL USE ONLY	
<p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS OR IF CONSTRUCTION OR WORK IS NOT COMPLETED WITHIN ONE (1) YEAR FROM DATE OF ISSUANCE.</p> <p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p>		<p>PERMIT NUMBER</p>	
Signature of Contractor or Authorized Agent		Date	

DEMOLITION AND MOVING PERMIT CHECKLIST

§ 105-1. **Demolition** prohibited during certain periods.

During the period commencing **May 15 through September 15** of each and every year, the **demolition** of any building or structure which has a square footage of 750 square feet or more and/or has a connection to the city water or sewer lines shall be prohibited by any person.

- Completed Demolition/Moving Permit Application
- Current Survey
- Pre-Demolition Site Inspection Scheduled with Building & Licensing (302-227-4504):
 - Research any nonconforming structures to remain
 - Site inspection and photographs to confirm full disclosure
 - Photographs of existing:
 - Sidewalk
 - Curb
 - Street
- Asbestos Removal:
 - The contractor will perform asbestos removal as per DNREC regulations.
 - If property owner removes:
 - Receipts from controlled disposal
 - Letter from Dave Burke at DNREC (302-739-4791) or licensed asbestos removal contractor verifying that no asbestos remains.
- Trees
 - Approved tree protection shall be in place prior to start of any demolition.
- Plumbing Disconnect:
 - Plumbing Permit from licensed plumber
 - Disconnect inspection performed by City of Rehoboth Beach:
 - Water Department
 - Sewer Department
- Bonds and Fees:
 - Demolition
 - Schedule D less than 750 sq. ft. – no utilities \$ 300
 - Schedule D less than 750 sq. ft. – with utilities \$ 500
 - Schedule D 750 sq. ft. or more - with utilities \$ 3,000 basic fee and 20% Bond, **OR**
\$ 2,000, whichever is greater.
§102-10 D (2) (3)
 - Moving
 - Schedule C One story & less than 750 sq. ft. \$ 500
 - Over one story & 750 sq. ft or more \$ 1,000 basic fee and \$ 20,000 security bond
- **Post/Demolition/Moving Inspection required for Bond refund and/or Building Permit issuance – call when work completed, allow 10 days for refund.**