

**CITY HALL COMPLEX MASTER PLAN TASK FORCE
CITY OF REHOBOTH BEACH**

November 1, 2012

The City Hall Complex Master Plan Task Force Meeting of the City of Rehoboth Beach was called to order at 9:00 a.m. by Chairman Sam Cooper on Thursday, November 1, 2012 in the Commissioners Room in City Hall, 229 Rehoboth Avenue, Rehoboth Beach, DE.

ROLL CALL

Present: Chairman Sam Cooper, Greg Ferrese, Stan Mills, Jim Ellison, Jim Horty, Ken Simpler, Keith Banks, Dawn Lynch, Pat Coluzzi

APPROVAL OF MINUTES

No Minutes were available for approval.

CONTINUED DISCUSSION, with the City's consultant, of concept plans for the City Hall Complex including cost estimates.

Rick DiSabatino of EDiS and Mike Wigley of Davis, Bowen & Friedel (DBF) were in attendance at the meeting.

Mike Wigley discussed changes made to the plans from the last meeting, and he discussed the latest program. Mike stated that 2,000 square feet was deducted from the new program.

Rick DiSabatino also discussed the square footage that was deducted from the last program. Rick discussed the savings realized by the following:

1. Reduced square footage (2,000 square feet).
2. Deleted State and Federal wage rates – 8% reduction.
3. Pre-engineered building for the meter and tech departments.
4. Estimated sale of 306 Rehoboth Avenue - \$2,000,000.00.
5. Reduced furniture cost and owners contingency.

Correspondence was received from Wayne Neale, architect, dated September 19, 2012.

Discuss additional process and steps for plan development.

The next step is to look at possible funding sources and financing.

Discuss items to be included on future agendas.

There were none.

Discuss setting next meeting date.

No meeting date was set.

There being no further business, Chairman Cooper declared the meeting adjourned at 10:00 a.m.

Respectfully submitted,

(Gregory Ferrese, City Manager)

**MINUTES APPROVED ON
APRIL 18, 2013**

(Sam Cooper, Chairman)