



REHOBOTH BEACH BOARD OF COMMISSIONERS

Support Document Packet

**REGULAR MEETING:
December 18, 2015**

****DISCLAIMER****

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City of Rehoboth Beach

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City Manager

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PUBLIC NOTICE

THE COMMISSIONERS OF REHOBOTH BEACH
Regular Meeting
Second Floor of Rehoboth Beach Volunteer Fire Company
Friday, December 18, 2015; 7:00 p.m.

AGENDA

1. Call to Order
2. Invocation, Pledge of Allegiance and Roll Call
3. Approval of Agenda
4. Correspondence
5. Approval of Minutes – Workshop Meeting held on April 6, 2015
Special Workshop Meeting held on April 13, 2015
Workshop Meeting held on May 4, 2015
Special Workshop Meeting held on May 15, 2015
Workshop Meeting held on November 9, 2015
Regular Meeting held on November 20, 2015
6. Report of Police Department
7. Report of Rehoboth Beach Volunteer Fire Company
8. Report of Building and Licensing Department
9. Report of Planning Commission
10. Old Business
 - A. Provide an update and discuss the status of the City Hall Project with a representative of EDiS Company, the City's construction representative.
11. New Business
12. City Manager's Report
 - A. Approval of Street Aid Expenditures
13. Committee Report
14. City Solicitor's Report
15. Commissioner Announcements/Comments
16. Discuss items to include on future agendas.
17. Citizen Comment
18. Adjournment

AGENDA ITEMS MAY BE CONSIDERED OUT OF SEQUENCE

Citizen comment regarding Old Business, New Business and Committee Reports will be heard during each agenda topic after initial discussion by the Commissioners at the discretion of the Chair and prior to any vote being taken. Speakers shall state their name and address. Comments are limited to three minutes or at the discretion of the Chair. Comments on non-agenda items will be heard under "Citizen Comment".

*For additional information or special accommodations, please call (302) 227-6181 (TDD Accessible)
24-hours prior to the meeting.

**Next scheduled meeting – (Workshop) Monday, January 4, 2016; 9:00 a.m.

amw: 12/11/15; posted 12/11/15

pc (via Fax) Cape Gazette, Coast Press, Delaware State News



CITY OF REHOBOTH BEACH POLICE DEPARTMENT

229 REHOBOTH AVENUE
REHOBOTH BEACH, DE 19971

KEITH W. BANKS

Chief of Police

Phone: (302)227-2577

Fax: (302)227-6054

www.rehobothpolice.org

CITY OF REHOBOTH BEACH COMMISSIONERS' MEETING December 18, 2015

POLICE REPORT FOR THE MONTH OF NOVEMBER 2015

Total Charges for the Month	262
Adult Arrests	258
Juvenile Arrests	4

Court	Criminal	Traffic	Civil	Total
JP 2	7	15	0	22
JP 3	4	6	0	10
JP 14	0	8	0	8
Alderman 37	0	188	0	188
Family	0	0	0	0
Common Pleas	0	0	0	0
Superior	14	0	0	14
VAC	0	20	0	20
Other	0	0	0	0
Totals	25	237	0	262

Revenue from Parking Permits, Parking Violations & Meters	
Parking Dept. fines collected from Permits	\$3,625.00
Parking Dept. fines collected from Parking Violations	\$2,980.00
Parking Dept. fines collected from Meters	\$32,951.00

Patrol Data, Door Checks, Police & Dispatch Hours	
Vehicle Patrol Hours	988
Bike Patrol Hours	0
Miles Patrolled	4959
Foot Patrol Hours	175
Commercial Door Checks	1675
Residential Door Checks	625
Total Man-Hours/Police & Dispatch	3936.5

TRAFFIC CHARGES

Bicycle Violation	2
Cell Phone While Driving	24
Disregard Traffic Control Device	19
Driving While Suspended/Revoked	10
DUI	5
Expired License	2
Expired Tags	1
Fail to Change Address	1
Fail to Destroy Temporary Tags	1
Fail to Register Motor Vehicle	1
Fail to Reinstate Driver's License	1
Fail to Stay in Lane	2
Fail to Surrender	2
Fail to Signal	2
Fail to Remain Stopped	1
Fictitious Registration	3
Headlights Required	2
No Insurance	33
No License in Possession	2
No Registration in Possession	5
No Valid License	2
Obstructed Tag	1
Possess Suspended License	1
Seatbelt Required	3
Speed	67
Suspended License	2
Suspended Registration	5
Tire Requirements	1
Unregistered Motor Vehicle	32
Unsafe Backing	2
Unsafe Passing	1
Window Tint	1
TOTAL	237

CRIMINAL CHARGES

Assault	1
Attempted Robbery	1
Burglary	1
Carjacking	1
Conspiracy	3
Disorderly Conduct	2
Forgery	2
Fraud	2
Offensive Touching	1
Possession of Firearm	2
Possession of Marijuana	2
Possession of Paraphernalia	5
Theft <\$1,500	1
Theft False Pretense	1
TOTAL CHARGES	25

ARREST COMPARISON WITH PREVIOUS YEAR

MONTH / YEAR / TOTAL

November 2014: 187

November 2015: 262

+/-: 75

PERSONNEL AS OF THIS REPORT

1	Chief
2	Lieutenants
4	Sergeants
1	Cpl. /Detective
7	Corporals
1	Patrolman First Class
1	Patrolman
0	Seasonal Patrolmen
1	Adm. Asst. to Chief of Police
1	Part-time Police Clerk
1	Dispatch Supervisor
8	Full-time Dispatchers
2	Part-time Dispatchers

Officers	Police Administration	Dispatch
14	5	11


Keith W. Banks
Chief of Police

**SIGN
HERE**

BUILDING INSPECTOR REPORT

Building Permit Summary - November 1-November 30, 2015

Permit Type		Permits	Bldgs	Construction Cost	Avg. Construction
New Construction					
Residential		5	5	3,211,843.00 (67%)	642,368.60 (34%)
Multi-Family					
Commercial					
Additions					
Residential		1	1	558,971.00	558,971.00
Multi-Family					
Commercial					
Alterations, Repairs, Conversions					
Residential		40	40	545,214.80	13,630.72
Multi-Family		6	6	129,571.00	21,595.16
Commercial		10	10	68,756.00	6875.6
Miscellaneous					
Signs		2	2	80	20
Fences		1	1	20	20
Sheds					
Moving					
Demolitions		1	1	20	20
Institutions/Schools					
Tree Permits		10	10	120	20
Plumbing Permits		12	12	240	20
Copies					
Building Permits		59	59	1018	20
Major Jobs					
Board of Adjustment /Planning/Shade and Tree Meeting		2			
Restaurant Applications					
Notice of Violations		26	26		
Inspections/Meetings		24	24		
Building Inspections		70	70		
Plumbing Inspections		6	6		
Tree Meeting		6	6		
New Projects		18	18		

BUDGET YEAR 2015-2016 \$458,738.00

2014/2015	April	May	June	July	August	September	October
Permit Fee	\$ 158,850.28	\$43,115.42	\$46,563.09	\$78,828.37	\$69,409.30	\$68,982.20	\$97,094.00
Value	\$ 5,108,447.61	\$1,302,014.75	\$155,377.55	\$3,520,332.20	\$2,649,600.02	\$2,508,224.00	\$5,604,864.09
# of Permits	123	100	74	73	83	82	86
Processing Fee	\$ 2,700.00	\$2,200.00	\$1,920.00	\$1,180.00	\$1,660.00	\$1,640.00	\$1,720.00

2014/2015	November	December	January	February	March	Yearly Total	
Permit Fee	\$88,159.00					\$651,001.66	
Value	\$3,955,874.80					\$24,804,735.02	
# of Permits	85					706	
Processing Fee	\$1,700.00					\$14,720.00	



December 17, 2015

TO: Mayor and Commissioners
FROM: David M. Mellen
Chair, Planning Commission
SUBJECT: Planning Commission Report to the Board Of Commissioners
(for the Commissioner's Friday, December 18, 2015 meeting)

A meeting of the Planning Commission was held on Friday, December 11, 2015 from 3:00 p.m. to 5:40 p.m.

The Commission members in attendance were: Paull Hubbard, Jan Konesey, Joyce Lussier, Francis Markert, David Mellen, Harvey Shulman, Michael Strange, Lynn Wilson

Absent: Brian Patterson

Also in attendance: Damalier Molina, Building and Licensing

1. A Public Hearing of Application No. 1015-03 was held on the matter of the PARTITIONING REQUEST for the property located at 300 Bayard Avenue consisting of Lot Nos. 13, 14, 15 & 16, Block 30, into two (2) lots with Lot Nos. 13 & 14 becoming one (1) lot of 5,010 square feet and Lot Nos. 15 & 16 becoming one (1) lot of 6,969 square feet. The Partitioning has been requested by Jeffrey M. Garrison of Garrison Homes LLC, on behalf of Joseph A. Mathews, Executor of Nancy E. Mathews Estate, owner of the property.

Following a report from the Building Inspector, public comment and discussion by the Planning Commission, the application was conditionally approved. Vote: Unanimous.

2. The Chair reported that the final version of the State mandated five year review of the CDP which had been filed with the State Office of Planning Coordination in November had been approved by Constance Holland, Director, Office of State Planning Coordination.
3. The nominating committee recommended the following slate of officers for the following year: Chairman, David Mellen; Vice Chair, Michael Strange and Secretary, Francis Markert. Vote: Unanimous.
4. The Chair provided a status update on the Beach Walk (Baymart) project application. The Chief Building Inspector has deemed that the project, as currently submitted, was not ready to come to the Planning Commission for its Site Plan Review process because it was not compliant with the Zoning Code. The Building Inspector's decision is under appeal to the Board of Adjustment.

After a lengthy discussion, a resolution was passed instructing the Planning Commission Officers to explore how best to prepare a position paper that could be submitted to the Board of Adjustment on this matter of Zoning Compliance. Vote: 6 - Yea, 1 - Abstention, 1 - No.

5. At this time, there are no new Partitioning Requests that have been submitted. The Planning Commission will schedule its next regular meeting for January 8, 2016. This meeting will commence at 3:00 p.m.

Planning Commission Chairman David Mellen will attend and present the Planning Commission's report and is prepared to answer any questions that the Board of Commissioners may have concerning this report or other activities of the Commission.

cc: City Manager
City Solicitor
Building Inspector
Planning Commission